

LIBRARY TRUSTEES' MEETING

June 20, 2017

PRESENT

Kathleen Norton, Cindy Jury, Martin Isaks, Natalie Ducharme, and Alison Baker were present. Kathleen Norton called the meeting to order at 5:30 PM.

MINUTES

On a motion by Martin Isaks, seconded by Cindy Jury, the Trustees voted to accept the minutes for May 30, 2017.

TREASURER'S REPORT

Ms. Baker reported the current balances of the Trustees' accounts as follows: \$47,235.92 in the Salem Co-op checking account and \$10,800.73 in the Certificate of Deposit, \$7,635.71 in the Brock Trust Account and \$1,772.11 in the Marois Fund account, for a total of \$67,444.47.

There were no bills for considerations

The Trustees reviewed the Expenditure Report for May 2017.

Ms. Baker reported that the annual payment from the Brock Trust had arrived for a total of \$1,861.50.

OLD BUSINESS

The only order of Old Business was the Repainting Project.

The Trustees considered what color to paint the exterior. Ms. Baker had a possible color combination, but encouraged the Trustees to consider all the options. After a brief discussion, the Trustees went with the recommendation of Ms. Baker. The project should start in early July.

NEW BUSINESS

The first order of New Business was the HVAC Project.

Ms. Baker reported that the HVAC replacement project in the Operating Budget has begun the bid process through Town Hall. She said that she hoped that the project could be done in the fall after the 'air conditioning season'.

The second order of New Business was the 2018 Budget Ideas.

The Trustees reviewed the lines that might see some changes. Ms. Baker reported that the Office Furniture and Equipment line would increase to accommodate purchasing replacement computers for some of the aging, staff computers.

The Trustees reviewed and discussed at length a list of potential facility projects for the Library:

1. Another HVAC unit replacement
2. Seal coat the parking lot, repaint the lines

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3. Replace the smoke detectors – at least get on a scheduled replacement
4. Replace the carpeting, main floor
5. Do something about the tile throughout the library
6. Repair the main street entrance of the drive – especially around the speed bump
7. Repave the whole lot
8. New boiler

Ms. Baker was directed to get some estimates for each of the projects for the next meeting to assist with the prioritizing and planning for these projects.

DIRECTOR'S REPORT

The Trustees reviewed the report for May 2017. There was a lengthy discussion about Overdrive downloadable books.

TRUSTEE MATTERS

There were no Trustee Matters

PUBLIC MATTERS

An expected member of the public did not show up, and the matter was shelved until further action by the individual.

Martin Isaks, speaking as a member of the public, asked that additional promotion for the Science Fiction Book Group be mounted. The group is in transition, and he wanted to spread the word about the group more widely. He particularly requested signage on the doors.

DATE AND TIME OF NEXT MEETING

The Trustees set the date and time for the next meeting for July 31, 2017 at 5:30 PM at the library.

On a motion by Cindy Jury, seconded by Martin Isaks, the Trustees voted unanimously to adjourn the meeting at 6:30 PM.